



## Ottawa Valley Titans Minor Hockey Association AAA - Coach Application

PLEASE RETURN THE COMPLETED APPLICATION ALONG WITH ALL REQUIRED DOCUMENTS  
BY January 31st, 2020.

### Personal Information

First Name
Last Name
Street Address
City
Postal Code
Home Phone Number
Cell Phone Number
Email Address
<i>Example: you@yourdomain.com. Your submission will be sent to this address.</i>
Do You have a Family Member on the team(s) you are applying for?
YesNo <i>(If 'Yes', please answer questions below)</i>
First Name
Last Name
Birth Year
What is your child's current Organization, Team (including color if necessary), Level, Jersey Number, and Position
<i>IE. Aces , Minor Peewee AA, #31, Goalie</i>

Current Level (AAA, AA, A, B, Junior)

## Coaching Qualifications

Certification Level
NCCP Certification Number
Hockey Coaching Experience
<i>Required Information: SEASON, LEVEL, POSITION, ASSOCIATION &amp; CONTACT PERSON</i>
Other Sport(s) Coaching Experience
<i>Required Information: SEASON, LEVEL, POSITION, ASSOCIATION &amp; CONTACT PERSON</i>
Coach Related Training
<i>Required Information: YEAR, COURSE / DESCRIPTION, CERTIFICATION , LOCATION</i>
Hockey Playing Experience
<i>Required Information: YEAR, LEVEL, ASSOCIATION POSITION</i>
Occupation/Profession
<i>Required Information: YEARS, EMPLOYER, POSITION, SHIFT / TRAVEL</i>
Attach resume Here (MS Word or PDF)

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*Allowed extensions: .pdf, .doc, .docx.  
Maximum # Files: 10. Maximum File Size: 4MB.*

### **MINIMUM CREDENTIAL REQUIREMENTS**

Coaching applicants must meet the following minimum credentials to be accepted as a potential candidate. While these minimum requirements are specified, the coaches selection committee reserves the right to waive these requirements if there is no suitable qualified applicant or advertise for new applicants.

### Coach Selection Process for Open Positions

All candidates must submit a completed coaching application.

All candidates must meet the minimum requirements set out by the HEO Minor see <http://www.hockeyeasternontario.ca/pages/coach/coachcert.php>.

All candidates must provide a “basic outline” of their season plan.

All candidates must provide a list of any people they are considering for their staff.

All candidates must provide a contact name for the last 3 associations they coached.

All candidates must provide a full team contact list from the last season coached.

Not including one of these requirements may lead to the removal of the candidate’s application from the process. NO electronic submissions will be accepted.

Only those applicants considered for an interview will be contacted.

Coaches are notified at this time that the OVTMHA Coach Selection Committee must approve all coaching staff and that the OVTMHA Coach Selection Committee will have the final say on all coaching staff.

Coaches are advised that they are NOT to announce any coaching staff members until the OVTMHA Coach Selection Committee has approved them.

Coaches may be instructed to take on a staff member chosen by the OVTMHA Coach Selection Committee from applicants for head coach or asst. coach.

All coaches and staff are required to sign a Code of Conduct and a Principles and Ethics Standards form. Refusal to sign will lead to removal from the team.

Coach applicants are required to submit a signed Criminal Offence Declaration, and where required by OVTMHA Policies, a (recent) Police Criminal Record Check with Vulnerable Sector Clearance Check at time of interview or proof of application for PRC.

All Coaches and staff are required to submit a (recent) Police Criminal Record Check including Vulnerable Sector Check, as condition of acceptance, then afterwards every two years.

By signing this application potential candidates agree they have read and understand and will follow the outlined requirements.

I certify that the above information represents a true and accurate detail of my qualifications. I hereby grant permission for authorized agents of Ottawa Valley Titans Minor Hockey Association ( OVTMHA ) to contact references with regard to all like and similar matters that may pertain to my “ability to” and “manner in which to” perform all duties and obligations to which I submit this my application.

I agree to the terms and conditions stated above:

Signature \_\_\_\_\_